Enrollment Guide

To all prospective students,

Nara Institute of Science and Technology Finance Division, Accounting Section

Registration of Online Direct Debit Service for Tuition and Dormitory fees

Tuition and Dormitory fees will be transferred to your bank account through the Online Direct Debit Service. Please check the following web page and register your bank account by the deadline.

1. Notes

If you have a bank account in Japan, please follow the procedures.

For those who live outside Japan, they do not have to submit this form since this procedure must be completed after opening a bank account in Japan.

If you are not sure, please ask International Students Affairs Section after enrollment. Please receive a "Request for Account Transfer form" and submit it.

2. Deadline

By the deadline for enrollment procedures

* For those who do not currently have a Japanese bank account, we will contact you later.

3. Procedures

Please follow the procedures in the "Online Direct Debit Acceptance Service User Guide".

<Contact>Finance Division, Accounting Section

E-mail: shikin@ad.naist.jp

Online Direct Debit Acceptance Service User Guide

Use your smart phone to register for Direct Debit in four steps.

- 1. Setting up to receive SMS
- 2. Enter required information
- 3. Select a financial institution to apply
- 4. Direct Debit Registration on the financial institution page

First of all

· Account transfers will be outsourced to Mitsubishi UFJ Factor Corporation.

(SMS reception is required**)**

The URL for the procedure will be sent to your smartphone.

Please make sure you can receive SMS.

(Financial Institutions**)**

Only the financial institutions listed in the links below can be used for the procedure.

[Available Hours]

Due to maintenance work at Mitsubishi UFJ Factor Corporation, the following hours are not available.

Every 4th Sunday of the month from 23:30 to 9:00 on the following Monday

Tuesdays of the last week of January, April, July, and October from 1:00-6:00.

Please check the following links for available hours for each financial institution.

[Available Financial Institutions / Available Hours]

https://www.muf.bk.mufq.jp/collect/net/bank/



For inquiries regarding this matter, please contact

Nara Institute of Science and Technology

Finance Division, Accounting Section

email: shikin@ad.naist.jp



1. Enter and confirm your phone number

Please access the following URL or read the QR code with your smartphone.

https://muf-

webkoufuri.net/plus/MUFGWCN080190Action dolnit.action?Yz02MTUyOA%3D%3D



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電話番号入力

SMS送信に必要な電話番号と専用コードを入力して ください。



- ①Enter your phone number.
- ②Enter the following code.

naist

③Please press "Confirm".

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電話番号入力確認

SMSを送信する電話番号をご確認ください。 よろしければSMS送信ボタンを押してください。



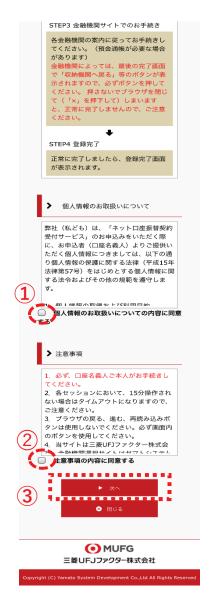


The information you have entered will appear on the next screen. If everything is correct, press "Send SMS."

2. Read the precautions

- XAfter sending an SMS in step 1, open the link in the SMS text.
- *The URL is valid for 72 hours after the SMS is sent.
- If the link does not open when you tap the URL, please try again from 1 above.





①Please read [Privacy Policy] carefully, check "I agree".

- ②Please read [Precautions] carefully, check "I agree".
- ③Please press "Next".

3. Enter your basic information

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♦ This screen is for entering your basic information.

Enter the name and date of birth of the person whose account you want to register as your debit account.

Please enter the name in katakana. Alphabetic input NOT allowed.

Enter your student ID number (7 digits).

If you are a prospective student, please enter your examination number.

Enter the student name.

Please press "Next".

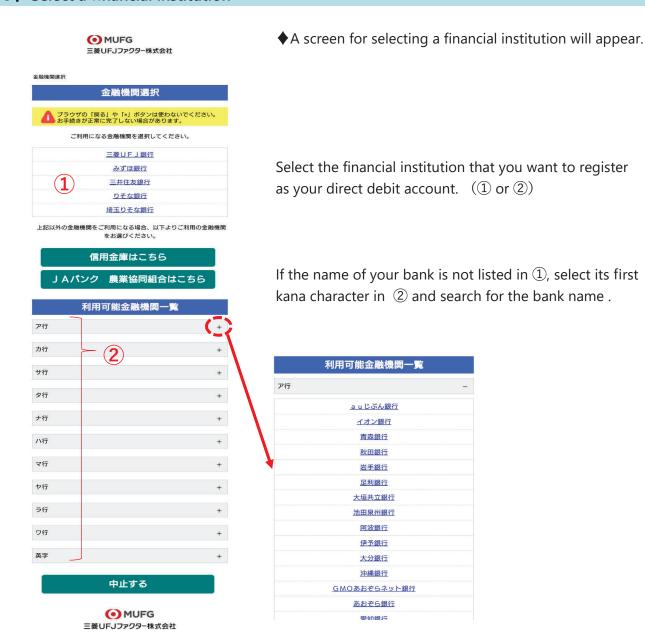
4. Confirm entries

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Check that you have entered your information correctly and press "Go to Financial Institution Selection."

5. Select a financial institution



Attention (The following financial institutions should be checked in advance.)

[Mizuho Bank]

"Mizuho Direct" contract is required to apply for account transfers.

[JAPAN POST BANK]

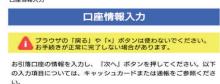
The following information is required, so please check your cash card or bankbook in advance.

Account number, date of birth, cash card PIN, and phone number registered on the Japan Post Bank account

6. Enter your bank account information

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金融機関選択 口座情報入力



Check your bankbook or ATM card and enter your bank account information.

Entry fields vary by financial institution.

次ページで入力内容をご確認後、 三菱UFJ銀行サイトに遷移します。 画面指示に従ってお手続きをお願いいたします。



The information required is displayed. In the screen on the left, this includes your cash card PIN.



After filling in all the fields, press "Next."

● MUFG三菱UFJファクター株式会社

7. Confirm your bank account information

MUFG



Confirm that the account information you have registered is correct and proceed to "To Financial Institution Website."

8. Register at your financial institution

You will be redirected to the screen of the financial institution where you can proceed with the procedure.

(Procedures vary from financial institution.)

If you have any questions on the operation or its contents, please contact the financial institution where you applied. When making an enquiry, it is easier to inquire about "Confirmation of account transfer registration using the internet".

Important

Please be sure to press the button shown on the last screen.

The names of the buttons differ depending on the financial institution, e.g. 'Submit', 'Logout', etc, pleae note that if you close your browser by tapping the "×"sign without pressing these buttons, the registration will not be completed successfully.

9. Registration complete

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Your registration is complete when "Success" appears.

After confirmation, please press "Close".

The registration procedure is complete.

There is no email or SMS notification of completion.

Confirmation

If the above completion screen is not appeared because you interrupted the operation or closed the browser by tapping the "×" sign, please repeat the procedure from the URL in the received SMS.